

CHECK LIST &
PRACTICAL INFORMATION

Information & decisions you will need at some point:

- General information about the deceased (date of birth, social security, address, etc.)
 - Biographical information for an obituary
 - survivors and primary contact person
 - funeral with body present or cremation
 - how many family members will you be expecting
 - will there be children attending the funeral
 - has the person been a practicing Catholic
 - are there non-Catholic members in the family
 - choosing a coffin or container for the cremains
 - financial arrangements with the funeral home
 - any special need or wish from the deceased person or their families
 - Will there be a “viewing” or Vigil in addition to the Funeral Mass?
 - Will this “viewing/Vigil be celebrated in the Church or the Funeral Home?
 - Will the person be buried in Gainesville, Florida or in a different city or state?
 - any other question or concern you may have
- ***Before the Death (if possible)***
 - First:** Contact Holy Faith Church to arrange for pre-planning
(with the priest)
 - Second:** Contact a Funeral Home of your choice
- ***After Death (with or without pre-planning)***
 - First:** Contact Holy Faith Church to notify us of the death of your loved one
 - Second:** Contact the Funeral Home of your choice
(to initiate or finalize the funeral arrangements)
 - Meet with the priest to discuss or finalize the church funeral services:**
 - . How did your loved one died? Was there anyone with them?
 - . How would you like to remember your loved one? What was significant about them?
 - . Date, time, & place of the Funeral service (Mass – Vigil/viewing)
 - . Will the *body* or the *cremains* be present during the service?
 - . Will there be someone speaking at the service? *(optional—not a eulogy—at Mass only one)*
 - . Any special church/music you would like to include?
 - . Choose: two or more people to present the gifts of *Bread* and *Wine* at the offertory
 - . Pictures or mementos you would like to bring to display in the vestibule *(optional)*
 - . Any voluntary donation you would like to make to cover the expenses of the service?
 - . Any special concern, questions, or request?